**Request to Attend the O’Reilly Security Conference 2016 in Amsterdam**

Dear [Approving Manager],

I am writing to request your approval to attend the [O’Reilly Security Conference](http://oreillysecuritycon.com/eu), taking place 8-11 November in Amsterdam. This event is the single most important gathering of experts in defensive security techniques and technologies. It covers all the skills, tools, and business strategies necessary to keep our company secure. You can [view the agenda here](http://oreillysecuritycon.com/eu).

At Security, I’ll find out how some of the world's most successful companies fend off targeted attacks, eject persistent intruders, and recover quickly and effectively from a breach—and how we can apply what they've learned to [our company]. I’ll learn how to implement the latest trends, best practices, and strategic thinking in the security industry. And I’ll discover new approaches and useful tools, tips, and technologies that may help us become more efficient, more effective, and rely less on outsourced expertise.

Many of the presentations at Security are clearly aligned with our goals—or specifically address some of our biggest challenges. I plan to attend the following sessions and report back on my findings:

[List Titles of presentations you plan to attend]

The [Platinum and Gold passes](https://conferences.oreilly.com/security/network-data-security-eu/public/register) include access to a rich variety of in-depth learning opportunities, sessions, and keynotes, as well as networking activities, receptions, and the Sponsor Pavilion. The Video Compilation that I can review with others and the 3-month [Safari Pro](https://www.safaribooksonline.com/) subscription included in the pass will provide additional learning resources even after the conference ends.

I plan to return with both valuable and actionable insight on how to apply the latest developments in security to our business. I would appreciate your approval as soon as possible in order to maximize both conference and travel discounts.

Sincerely,

[Name]

[Title]